



**International
School of London**
Qatar

ADMISSIONS 2009-2010

International School of London - Qatar (ISLQ) offers an international curriculum through the International Baccalaureate programmes. ISLQ aims to serve the needs of the Qatari and expatriate communities in Doha. It aims to maximise the achievements of its students through the curriculum and in personal and social fields. Drawing on the rich variety of cultures represented at the school, ISLQ aims to develop in each student a global outlook which seeks to understand and appreciate the attitudes and values of others.

THIS DOCUMENT INDICATES THE TERMS AND CONDITIONS OF ADMISSIONS AT THE INTERNATIONAL SCHOOL OF LONDON – QATAR SO PLEASE READ ALL SECTIONS CAREFULLY. IN ORDER TO APPLY TO ISLQ, YOU WILL NEED TO COMPLETE AND SUBMIT THE FOLLOWING DOCUMENTS:

1. **Application Form A** signed together with the **QR 500** Application Fee, copies of the student school reports for the past two years, a copy of the passport or ID card and two passport size photographs.

Once Form A, the Application Fee and accompanying documents have been received by the Admissions Office you will be contacted as soon as possible to arrange testing and/or interview as required.

2. If the school offers a place to the student and your employer is responsible for paying part or all of the fees, you will need to complete **Application Form B** and have it signed and stamped by your employer.

Form B should be submitted within ten working days of receiving confirmation of a place at ISLQ.

Applicants are advised that all students admitted to the International School of London - Qatar are expected to function within the regular classroom. ISLQ requires students to take admissions tests in English and Mathematics. ISLQ will only admit those students whose needs can be met by the educational and pastoral services the school provides. The Admissions Office may send a confidential Student Evaluation form requesting additional information to the student's current or previous school.

The school reserves the right to request the withdrawal of a pupil at any time should such action be deemed necessary.

CLASS PLACEMENT

Students will be placed in their age appropriate year group. In the case of a dispute over age appropriate placement the child will be placed in the age appropriate class until thorough academic and social assessments are carried out by the class teacher. This will take place during the first two weeks of the student's commencement at ISLQ and a report with a final placement decision will be communicated to parents.

ISLQ is a candidate school to offer the IB Primary Years Programme (PYP) and IB Middle Years Programme (MYP) from Early Childhood to Year 10. The school is pursuing authorisation to become an IB World School. These are schools that share a common philosophy – a commitment to high quality, challenging, international education that we believe is important for our students.

| Age on 1 st September | Class | Section |
|----------------------------------|-------------------|------------------------------|
| 3 | Early Childhood 1 | IB PYP |
| 4 | Early Childhood 2 | IB PYP |
| 5 | Year 1 | IB PYP |
| 6 | Year 2 | IB PYP |
| 7 | Year 3 | IB PYP |
| 8 | Year 4 | IB PYP |
| 9 | Year 5 | IB PYP |
| 10 | Year 6 | IB PYP |
| 11 | Year 7 | IB MYP |
| 12 | Year 8 | IB MYP |
| 13 | Year 9 | IB MYP |
| 14 | Year 10 | IB MYP |
| 15 | Year 11 | IB MYP starting Sep 2010 |
| 16 | Year 12 | IB Diploma starting Sep 2011 |

FEES 2009 – 2010

| | |
|-----------------------------------|--|
| 1. Application Fee | QR 500 |
| 2. Registration Fee | QR 2,500 |
| 3. Tuition Fees (per year) | |
| Early Childhood 1 | QR 25,000 |
| Early Childhood 2 – Year 6 | QR 40,000 |
| Year 7 – 9 | QR 45,000 |
| Year 10 | QR 51,000 |
| 4. Intensive English Fee | QR 3,650 (<i>MYP only</i>) |
| 5. Mother Tongue Fee | QR 7,500 (<i>if there are fewer than 5 students enrolled in the class as of 1st September 2009</i>) |

6. Extra Curricular Fees

ISL Qatar will offer a large number of extra curricular activities without any additional fees. However, certain activities including individual music lessons will entail additional fees.

QATARI NATIONALS ARE ELIGIBLE FOR A 20% REDUCTION OF TUITION FEES.

AN ANNUAL SCHOOL DEVELOPMENT CONTRIBUTION WILL BE CHARGED TO CORPORATIONS AFTER AGREEMENT WITH ISLQ.

EXPLANATORY NOTES

PARENTS ARE STRONGLY ADVISED TO READ THESE NOTES BEFORE SUBMITTING A FORMAL APPLICATION FOR ADMISSION. THE SIGNATURE OF THE PARENT OR GUARDIAN ON THE APPLICATION FORMS CONSTITUTES AN ACCEPTANCE OF ALL THE STATED TERMS AND CONDITIONS AND THE TERMS OF PAYMENT AND NOTICE OF WITHDRAWAL.

1. The **Application Fee** is a once only fee payable upon submission of Application Form A. It is non-refundable.
2. The **Registration Fee** is a once only, non-refundable fee payable in full upon receipt of the school invoice.
3. The **Tuition Fees** cover all tuition, loan of books for the duration of the academic year and regular educational visits. Parents will be invoiced for any books that are lost or damaged. Parents may also be asked to contribute towards the costs of some trips.
4. The **Intensive English Fee** is payable once for pupils enrolled in the Intensive English course at MYP level. There is no additional fee for English as a second language support at PYP level.
5. The **Mother Tongue Fee** is incurred if there are fewer than five students in the class as of 1st September 2009. No adjustments will be made thereafter.

In special cases where the school cannot provide a mother tongue class for languages currently not on offer or not required by the parents, students will study French as a Second Language at PYP level and English/ ESL at MYP level.

TERMS OF PAYMENT AND NOTICE OF WITHDRAWAL

PARENTS ARE STRONGLY ADVISED TO READ AND KEEP A RECORD OF THESE NOTES. THE SIGNATURE OF THE PARENT OR GUARDIAN ON THE APPLICATION FORM CONSTITUTES AN ACCEPTANCE OF ALL THE STATED TERMS AND CONDITIONS.

Terms of Payment (New Students)

An Invoice for the full academic year will be sent when a place is offered by the Admissions Office and acceptance is confirmed by the parents.

Parents can pay the school invoice in two instalments payable 1st July 2009 and 1st December 2010. Fees may be paid in smaller instalments with the prior agreement of the Finance Manager.

Parents will be required to make an advance payment of one term tuition fees to secure the student's place at the school for the next academic year. This will be invoiced upon confirmation of a place at ISLQ and is payable within ten days of receipt of the offer. The advance payment is adjusted against the first tuition invoice and is non-refundable if the student does not take up the place.

Terms of Payment (Returning Students)

An Invoice for the full academic year will be sent in March, payable in two instalments by 1st July 2009 and 1st December 2010. Fees may be paid in smaller instalments with the prior agreement of the Finance Manager.

Parents will be required to make an advance payment of one term tuition fees to secure the student's place at the school for the next academic year. This will be invoiced for payment on 10th March 2009 for payment by 2nd April 2009. The advance payment is adjusted against the first tuition invoice and is non-refundable if the student does not return.

Notice of Withdrawal

For students leaving during the course of the school year, a full term's written notice must be given to the Admissions Office. Dates for the start and end of school terms are defined in the School Calendar.

For students leaving at the end of the school year, written notice must be given to the Admissions Office by Thursday 1st April 2010.

If notice of withdrawal is not given on time, the parent/guardian will remain obligated to pay the school fees for the whole of the following term.

A withdrawal notice form is available in the Admissions Office.

No student will be allowed to attend school unless the fees have been paid. Such action by the school (not allowing the student to attend classes) does not relieve the parent/guardian of the obligation to pay the outstanding fees.

CONTACTS

The Admissions Office is open from 7am to 3pm Sunday till Thursday (except public holidays).

Admissions Office
International School of London – Qatar
PO Box 18511
Doha, Qatar

Tel: +974 499 5190
Fax: +974 499 5208

Email: admissions@ISLQatar.com
Website: www.ISLQatar.com