



INTERNATIONAL SCHOOL OF LONDON - QATAR

Application Form A Page 1

STUDENT INFORMATION

Family Name _____ First Name _____

Date of Birth _____ Boy Girl

Place of Birth _____ Passport No _____ Qatar ID no (if available) _____

Home Address _____

Nationality _____ Mother Tongue _____

Language spoken at home _____

Year group applied for _____ Expected start date _____

Intended length of stay in Qatar _____

Have you applied to ISLQ before? Yes No

PARENT / GUARDIAN INFORMATION

If parents are separated/divorced/deceased, with whom does the student live?

FATHER'S FULL NAME _____

Nationality _____ Mother Tongue _____

Home address _____

Telephone _____ Mobile _____

E-mail _____

Job / title _____

Company _____

Address _____

Telephone _____ Extension _____ Fax _____

Level of spoken English None Satisfactory Good

MOTHER'S FULL NAME _____

Nationality _____ Mother Tongue _____

Home address _____

Telephone _____ Mobile _____

E-mail _____

Job / title _____

Company _____

Address _____

Telephone _____ Extension _____ Fax _____

Level of spoken English None Satisfactory Good

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Application Form A Page 2

GUARDIAN'S FULL NAME (IF DIFFERENT) _____

Relationship to student _____

Nationality _____ Mother Tongue _____

Home address _____

Telephone _____ Mobile _____

E-mail _____

Job / title _____

Company _____

Address _____

Telephone _____ Extension _____ Fax _____

Level of spoken English None Satisfactory Good

BROTHER AND SISTER INFORMATION

1. Name _____ Age _____

School _____

2. Name _____ Age _____

School _____

3. Name _____ Age _____

School _____

PREVIOUS SCHOOL HISTORY

Name and address of schools attended during last 4 years

2008-2009 _____

2007-2008 _____

2006-2007 _____

2005-2006 _____

LANGUAGE REQUIREMENTS

Is **English as a Second Language** support likely to be needed? _____

If the student's mother tongue is not English, please state how many years he/she has been studying English _____

Mother Tongue: ISLQ will offers a broad mother tongue programme. Please state if you wish your child to study his/her mother tongue and if so which?

Third Language: Has your child studied a language other than English and/or mother tongue? Please state which and for how many years.

MEDICAL AND SPECIAL NEEDS

Does the student have any physical disability, illness or allergy? _____

If yes, please give more details _____

Does the student have a special learning or emotional need? _____

If yes, please give more details _____

Has the student had a formal assessment from an Educational Psychologist? _____

If yes, please give more details _____

Is the student taking a regular course of medication? _____

If yes, please give more details _____

FURTHER INFORMATION

How did you first hear about ISLQ?

FINANCIAL DETAILS

Please confirm who will be responsible for paying the school fees.

Parent

Employer

Parent and Employer

If you are sharing the payment with your employer, please outline what proportion your employer will be contributing.

If the employer is responsible for paying the part or all of the fees, please complete the following section for invoicing purposes.
If the student is offered a place at ISLQ, you will need to submit a signed and stamped **APPLICATION FORM B**

Name of Employer _____

Contact Name _____

Invoicing Address _____

Telephone _____ Fax _____

Email _____

I hereby make formal application for my son/daughter to join the International School of London – Qatar from _____ 2009/2010. I enclose the **QR500** Application Fee (payable to International School of London – Qatar).

I have read and understand the conditions of acceptance and the admission procedure as illustrated in the ISLQ Admissions Booklet. My signature on this application form confirms that I have read and agree to the terms and conditions concerning fee payment and notice of withdrawal.

I agree that photographs of my child can be used by ISLQ in published materials. Yes No

SIGNATURE OF PARENT/GUARDIAN

DATE



**International
School of London**
Qatar

Admissions Office

International School of London - Qatar
PO Box 18511, North Duhail
Doha, Qatar

Tel: +974 499 5190

Fax: +974 499 5208

admissions@ISLQatar.com



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Application Form B

This form needs to be completed **ONLY IF** your employer is responsible for paying the part or all of the fees. Your employer will need to sign and stamp the form.

STUDENT NAME _____

EMPLOYEE NAME _____

Name of Employer _____

Contact Name _____

Address _____

Telephone _____ Fax _____

I understand that the terms and conditions concerning fee payment and notice of withdrawal as outlined in the ISLQ admissions booklet. My signature of this application form confirms that I have read and agree to these.

SIGNATURE OF EMPLOYER

POSITION IN COMPANY

DATE



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Payment of Application Fee

An application fee of **QR500** must be paid when submitting an application. This fee is non-refundable and non-transferable; it covers the costs of processing and reviewing the application by the Admissions Office. Please note that ISLQ will only process applications that have been paid. Payment of the **QR500** Application Fee (per student) can be made as follows:

1. Cash to the Finance Office
2. Cheque (payable to the International School of London – Qatar)
3. Bank transfer

Please include student name as reference and send by fax or email a copy of the bank receipt as proof of payment.

The bank details are as follows:

Bank Name:	Doha Bank – Musheirab Branch
Account Holder:	International School of London – Qatar
Account No:	203417081100
Swift Code:	DOHBQAQA



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Terms of Payment and Notice of Withdrawal

PARENTS ARE STRONGLY ADVISED TO READ AND KEEP A RECORD OF THESE NOTES. THE SIGNATURE OF THE PARENT OR GUARDIAN ON THE APPLICATION FORM CONSTITUTES AN ACCEPTANCE OF ALL THE STATED TERMS AND CONDITIONS.

TERMS OF PAYMENT (NEW STUDENTS)

An Invoice for the full academic year will be sent when a place is offered by the Admissions Office and acceptance is confirmed by the parents.

Parents can pay the school invoice in two instalments payable 1st July 2009 and 1st December 2010. Fees may be paid in smaller instalments with the prior agreement of the Finance Manager.

Parents will be required to make an advance payment of one term tuition fees to secure the student's place at the school for the next academic year. This will be invoiced upon confirmation of a place at ISLQ and is payable within ten days of receipt of the offer. The advance payment is adjusted against the first tuition invoice and is non-refundable if the student does not take up the place.

TERMS OF PAYMENT (RETURNING STUDENTS)

An Invoice for the full academic year will be sent in March, payable in two instalments by 1st July 2009 and 1st December 2010. Fees may be paid in smaller instalments with the prior agreement of the Finance Manager.

Parents will be required to make an advance payment of one term tuition fees to secure the student's place at the school for the next academic year. This will be invoiced for payment on 10th March 2009 for payment by 2nd April 2009. The advance payment is adjusted against the first tuition invoice and is non-refundable if the student does not return.

NOTICE OF WITHDRAWAL

For students leaving during the course of the school year, a full term's written notice must be given to the Admissions Office. Dates for the start and end of school terms are defined in the School Calendar.

For students leaving at the end of the school year, written notice must be given to the Admissions Office by Thursday 1st April 2010.

If notice of withdrawal is not given on time, the parent/guardian will remain obligated to pay the school fees for the whole of the following term.

A withdrawal notice form is available in the Admissions Office.

No student will be allowed to attend school unless the fees have been paid. Such action by the school (not allowing the student to attend classes) does not relieve the parent/guardian of the obligation to pay the outstanding fees.

Parent Signature _____ Date _____

Parental signature indicates acceptance of the above terms & conditions for payment and withdrawal.